

Agenda

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Value and Performance Scrutiny Committee

Date: **Monday 25 June 2012**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Pat Jones, Principal Scrutiny Officer

Telephone: 01865 252191

Email: phjones@oxford.gov.uk

Value and Performance Scrutiny Committee

Membership

Chair

Vice-Chair

Councillor Mohammed Abbasi	Cowley Marsh;
Councillor Anne-Marie Canning	Carfax;
Councillor Jean Fooks	Summertown;
Councillor James Fry	North;
Councillor Michael Gotch	Wolvercote;
Councillor Mick Haines	Marston;
Councillor Pat Kennedy	Lye Valley;
Councillor Sajjad Malik	Cowley Marsh;
Councillor Mark Mills	Holywell;
Councillor Stuart McCready	Summertown;
Councillor Mike Rowley	Barton and Sandhills;
Councillor Craig Simmons	St. Mary's;
Councillor Oscar Van Nooijen	Hinksey Park;

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AGENDA

Pages

- 1 ELECTION OF COMMITTEE CHAIR 2012/2013
- 2 ELECTION OF COMMITTEE VICE-CHAIR 2012/2013
- 3 APOLOGIES FOR ABSENCE AND AND SUBSTITUTIONS
- 4 DECLARATIONS OF INTEREST
- 5 FUSION LEISURE CONTRACT - 2011/2012 PERFORMANCE AGAINST TARGET

1 - 24

Contact Officer: Lucy Cherry, Leisure Manager
Tele: 01865 252707, email: lcherry@oxford.gov.uk

Background Information

It was agreed in the work programme for 2011/2012 to monitor the progress against targets within the Leisure Contract agreed with Fusion. Members asked that all performance be reported for each leisure centre. In addition members asked to receive information detailing where leisure centre users came from in an effort to see the spread of usage across the city and the effect of out reach work in target areas.

Why is it on the agenda?

This report represents the performance position at the end of 2011/2012. Performance targets are shown in the area of:

- Value for money
- Increased participation
- Improvements in the quality of service
- Outreach work
- Carbon management

In addition geographical information on leisure centre users is included.

Providing information in the form requested by the committee is a considerable undertaking for the staff involved in the service. In addition to commenting on performance committee is asked to consider reporting for the future based on performance levels and the opportunity to add value.

Who has been invited to comment?

Lucy Cherry (Leisure Manager) and Councillor Coulter (Board Member for Leisure Services) will be available to answer the committees questions.

What will happen after the meeting?

Any comments made by the committee will be reported to the City Executive and the requirements for further reporting will be reflected in the committees work programme.

6 TREASURY MANAGEMENT PERFORMANCE 2011/2012

Contact officer: Nigel Kennedy (Head of Finance)
Tele: 01865 252708, email: nkennedy@oxford.gov.uk

The report was not available when the main agenda was printed and will be circulated separately prior to the meeting.

Background Information
The scrutiny committee is the “responsible body” for the scrutiny of the Councils Treasury Management Strategy and so has a formal role in providing an opinion on outcomes from this function. In previous years this has been delegated to a Panel called the Finance and Performance Panel.
Why is it on the agenda?
As a Finance and Performance Panel is yet to be considered by the committee this report is presented here for consideration. The committee should take particular note of performance against the prudential indicators set as well as performance overall.
Who has been invited to comment?
Nigel Kennedy (Head of Finance) will be available to answer the committees questions
What will happen after the meeting?
This report will also be considered by the City Executive Board on the 4 th . July. Any comments the committee wishes to make will be reported to that meeting and presented by the Chair or another nominated councillor.

7 PROVISIONAL BUDGET OUTTURN 2011/2013

Contact Officer: Nigel Kennedy, Head of Finance, e-mail: nkennedy@oxford.gov.uk Tel: 01865 252708

This report was not available at the time of printing and will be circulated to members before the meeting.

Background Information
Delivery of the budget is key to the health of the organisation and the Committee monitored performance throughout 2011/12.
In the previous Work Programme, in-year financial monitoring was considered by the Finance and Performance Panel.

Why is it on the agenda?
To enable the whole Committee to see the budget position for 2011/12 and to consider future financial monitoring arrangements.
Who has been invited to comment?
Nigel Kennedy (Head of Finance) will be available to answer the committees questions
What will happen after the meeting?
This report will also be considered by the City Executive Board on the 4 th . July 2012. Any comments the Committee wishes to make will be reported to that meeting and presented by the Chair or another nominated councillor. Future monitoring arrangements will be reflected in the Committee's work programme.

8 CORPORATE PLAN PERFORMANCE REPORT - QUARTER 4 REPORT

Contact Officer: Neil Lawrence, e-mail: nlawrence@oxford.gov.uk, Tel: 01865 252542

This report was not available at the time of printing. It will be circulated to members before the meeting.

Background Information
The monitoring of corporate performance is a significant part of the Committee's remit. This report presents the final report on the Council's progress against the twenty Corporate Plan targets for the year 2011/12 and a wider perspective on performance achievements as set out in the Council's Performance Improvement Framework.
Why is it on the agenda?
To enable the whole committee to see the delivery against targets for 2011/12 and to consider future performance monitoring arrangements.
Who has been invited to comment?
Jane Lubbock (Head of Business Improvement) will be available to answer the Committee's questions.
What will happen after the meeting?
This report will also be considered by the City Executive Board on the 4 th . July 2012. Any comments the Committee wishes to make will be reported to that meeting and presented by the Chair or another nominated councillor. Future monitoring arrangements will be reflected in the work programme.

9 WORK PLANNING 2012/2013

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Contact Officer: Pat Jones, Principal Scrutiny Officer
Tele: 01865 252191, email: phjones@oxford.gov.uk

Background Information
<p>Each year the committee sets a work programme to guide its debates and inquiries. This is an important process for the committee as it provides an opportunity to consider focus and leadership which are key to good outcomes.</p> <p>Member may wish to set an informal meeting to consider this item. If this is the case the report suggests dates when this might happen.</p>
Why is it on the agenda?
<p>The attached report outlines work management processes, resources and a long list of items that have been suggested for members to include in their programme.</p> <p>Committee is asked to consider:</p> <ul style="list-style-type: none">• Which items it wishes to place in the work programme• How the issue will be scrutinised• The broad scoping• The members who will be involved• The lead members• An details of co-option• Requirement for reporting
Who has been invited to comment?
<p>Pat Jones (Principal Scrutiny Officer) will support the committee in developing the programme.</p>
What will happen after the meeting
<p>Once the work programme is set it will be managed within the principles detailed in the report and made available at each committee meeting providing the opportunity for further consideration.</p>

10 MINUTES

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Minutes of the meeting held on 26th. March 2012 are attached.

11 DATES OF FUTURE MEETINGS

The Committee will meet in the Town Hall at 6.00pm on the following dates:

Wednesday 19th September 2012

Monday 5th November 2012
Monday 28th January 2013
Monday 25th March 2013



DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

